



Abstract Submission Guidelines

2020 Iowa Governor's Conference on Public Health

Local Action, Global Impact
April 7-8, 2020 - Des Moines, IA

You are invited to submit an abstract for the 2020 Iowa Governor's Conference on Public Health. This is a great opportunity to share your work with over 500 public health professionals and make connections with future colleagues.

Public health professionals are encouraged to submit abstracts focused on current and emerging public health issues. Innovative programs that reach beyond traditional health and environmental circles to collaborate with other disciplines are encouraged. Session presentations may be a 60-minute oral presentation or a 90-minute extended presentation workshop. Powerpoint presentations will be pre-loaded into the conference app. Laptops and audiovisual equipment will be provided by the conference.

Students and public health professionals are encouraged to submit a poster abstract to present the results of a health intervention/program, study, or report. Poster presentations may include pictures, photos, charts, graphs, diagrams, and a small amount of text. Printing handouts is the presenter's responsibility and should include the title of the poster, contact person, email, and telephone number. Poster size should fit within the display area of a 4' h x 8' w bulletin board; standard poster dimensions are 40" h X 56" w.

Abstracts (presentation descriptions) must be 1,500 characters or less, including spaces. Describe the practical application of your presentation in layman's terms. This is your opportunity to convince conference attendees to attend your session or view your poster! Keep it brief and use active voice. Presentation descriptions with spelling and grammatical errors will be rejected. Presentation and poster abstracts will be accepted based on how well the content meets the needs and interests of the public health community and the clarity of the information presented.

The deadline for submission is October 4, 2019 at 11:59pm. You will be notified of acceptance by November 8, 2019. The individual listed as Speaker 1 in the online submission process will

receive a confirmation email indicating receipt of the online submission and will serve as the single point of contact for all speaker communications.

An additional call for abstracts restricted just to student posters will be conducted in January 2020. All student poster abstract submissions from the fall and January processes will be reviewed in February 2020 with all student abstracts notified of their acceptance by Monday, February 17, 2020.

If you have any questions about the abstract form and process, please contact Laura Bade, Iowa Governor's Conference on Public Health Conference Coordination Team via email (laura@assoc-mgmt.com).

Thank you for your interest in participating as a presenter for the 2020 Iowa Governor's Conference on Public Health.

[Please visit the abstract submission link found on the Iowa Public Health Association website to submit your conference abstract:](https://www.iowapha.org/IGCPH)

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The following questions will be asked in the abstract submission fillable form:

- Primary Contact Email Address
- Presentation Title
- Presentation Description (500-word limit)
- Bibliography (2-3 sources, 500-word limit)
- Three measurable objectives of your presentation
- Check which topics apply to your presentation
- Brief explanation to support your abstract for selection
- Check if you plan to include interactive elements
- Describe interactive elements
- Rank preferred methods of presentation (60 minute/90 minute/poster) with rationale
- Intended audience for your session
- Number of intended presenters (please note: only two presenters will be listed in conference materials)
- Speaker Details (must provide for each intended presenter, only two presenters will be listed in conference materials): First Name, Last Name, Credentials, Workplace, Phone Number, Email, Short Bio, Address, City, State, Zip, Professional Membership
- Disclosure agreement of any conflicts of interest
- Scheduling preference – morning/afternoon, Tuesday/Wednesday
- Presentation Materials Deadline Agreement
- Referral from conference planning committee